



Cambridge Assessment  
International Education  
Cambridge International School



**K.R. MANGALAM**  
**WORLD SCHOOL**

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## Office Order

Monday, April 01, 2024

### PROTECTION OF CHILDREN FROM SEXUAL OFFENCE

Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Following the promulgation of the sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013 and rules framed there under, the complaints committee earlier constituted under the guidelines and norms laid down by the Hon'ble Supreme Court of India and Others, vide circular dated 30 May 2013, has now been constituted as per section 4 (1) of the above act. The act requires that every employer constitutes an internal complaints committee (ICC) at each office or branch with 10 or more employees. In accordance with the above act, the following internal complaints committees (ICC) for each of the School wings have been constituted:

#### SCHOOL COMPLAINTS COMMITTEE MEMBERS

S.no	Name of Member	Designation
1	Dr. Jyoti Gupta	Principal/ Chair Person of the committee
2.	Ms. Deepa Saryal	Senior School Coordinator
3.	Ms. Priyanka Arora	Middle School Coordinator
4.	Ms. Subarna Zaman	Primary School Coordinator
5.	Ms. Anamika Chhabra	Pre Primary School Coordinator
6	Aryan Sachdeva (XII-A)	School Head Boy
8.	Kaashvi Sikka (XII-D)	School Head Girl



9.	Mr Mukesh Yadav	Administrative Officer
10.	Concerned Class Member	PTA

We also conduct various "Gender sensitization" programmes, adolescence related programs and special activities from time to time;

#### TEACHERS' WORKSHOPS

Gender Sensitization workshop is being conducted on a monthly basis where Protection of Children from Sexual Offences (POCSO) act is discussed. The teachers are trained to attend to adolescence related issues. They are primarily made aware to notice the behavior pattern of children. This particularly includes close monitoring of academic performance and psychological behaviour, categorically in cases of sudden decline in performance, lack of interest, depression, aloofness etc. The teachers are educated on how to counsel a child if they notice such behaviour pattern. They are also well trained to talk to parents on the subject of child sexual abuse from time to time.

#### STUDENTS' WORKSHOPS

In order to provide a safe, protective and conducive environment to our children for their overall development, we keep conducting workshops wherein children are taught to differentiate between good touch and bad touch. They are encouraged not to hide things and to report inappropriate behavior to their teacher. There is also a provision of COMPLAINT BOX in the School, where children can drop their complaints though we have not received any complaints so far.

#### SELF DEFENSE TRAINING PROGRAMME

Special activities like Karate & Taekwondo classes are regularly held in school which not only give self defense training but also boost their confidence.

#### CCTV CAMERAS

The entire School premises and every Class room is under CCTV surveillance which is personally monitored by the Head of the Institution.



